FULL INSTALLATION GUIDE TOPBAR

TECHNICAL GUIDES TOPBAR

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Document Control

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1 TOPBAR® BACKGROUND

Pen CS Pty Ltd (PENCS) have developed Topbar as an adjunct to the GP Clinical Desktop System to deliver useful tools and decision support information for the primary care sector at the point of care. Currently Topbar works with BestPractice, MD3 and the latest version of Zedmed.

Topbar is designed to provide prompts and relevant information to all clinic staff based on the patients being seen and also those who are on the waiting list for the day. The user interface is minimalistic and allows the users to focus on the patient details and clinical information but provides important additional tools and information. Complete and accurate patient records are a key component of primary health care and Topbar assists all staff with this important aim.

2 DEFINITIONS AND ACRONYMS

CAT Plus products use a number of terms that are explained in the table below

Term	Description	
ABS	Australian Bureau of Statistics	
ACR	Microalbumin Creatinine Ratio	
Active patient	A patient with at least three visits in the last two years	
Adjusted Population	In all numerical reports in PAT CAT we display the total number and another column called 'Adjusted'. Please refer to Adjusted Column Details ¹ for more detail	
ANU	Australian National University	
APCC	Australian Primary Care Collaboratives	
ATSI	Aboriginal Torres Strait Islander	
BMI	Body Mass Index	
BP	Best Practice Clinical Desktop System	
BP	Blood Pressure	
BP	Best Practice	
BSLF	Blood Sugar Level (Fasting) – more commonly called FBG	
CAT	PCS Clinical Audit Tool®	
CAT	Clinical Audit Tool	
CAT4	Clinical Audit Tool	
CHD	Coronary Heart Disease	

¹ https://help.pencs.com.au/display/ds/Adjusted+Column+Details

СКД	Chronic Kidney Disease
COPD	Chronic Obstructive Pulmonary Disease
сч	Cardiovascular
CVD	Cardiovascular Disease
DoH	Department of Health
DoHA	Department of Health and Ageing
DVA	Department Veteran Affairs
eGFR	Estimated Glomerular Filtration Rate
ES	Event Summary
FBG	Fasting Blood Glucose
Geocode	The process of converting a location/address into a coordinate that then translates to an area type (e.g. SA1)
GP	General Practitioner
GRAPHC	National Centre for Geographic & Resource Analysis in Primary Health Care
GTAG	GRAPHC – Tag (a dedicated globally unique identifier)
HbA1c	Haemoglobin A1c
нсм	Health Communication Network Ltd
HDL	High-density Lipoproteins
Help Desk	Pen CS Help Desk
HMR	Home Medicine Review
IF	Improvement Foundation

LDL	Low-density Lipoprotein	
MBS	Medicare Benefits Schedule	
MD	Medical Director Clinical Desktop System, developed by HCN	
MD	Medical Director	
NEHTA	National E-Health Transition Authority	
NPCC	National Primary Care Collaboratives	
NPCC	National Primary Care Collaborative	
NPI	National Performance Indicators	
NVDPA	National Vascular Disease Prevention Alliance	
Org	PHN or other organisation	
Organisation	PHN or other organisation	
PCEHR	Personally Controlled eHealth Record	
PEN CS	Pen CS Pty Ltd	
Pensioners	Used in Practice Data Quality Benchmark Report. The pensioner status of a patient is extracted from the patient details in the clinical system. This is not age related	
QAIHC	Queensland Aboriginal and Islander Health Council	
QRG	Quick Reference Guide	
RACGP	Royal Australian College of General Practitioners	
SA	Statistical Area	
SHS	Shared Health Summary as part of My Health Record	
SIP	Service Incentive Payment	

Topbar	A software tool for general practitioners by PCS
Transient	A patient that has visited at least 2 clinics in the organisation's catchment where both clinics have uploaded patient data.
Unique	A patient that has only been uploaded from one clinic in the organisation's catchment

3 WHERE TO GET HELP

For further assistance with CAT Plus products please contact the PEN CS Help Desk on 1800 762 993 or email support@pencs.com.au²

² mailto:support@pencs.com.au

4 System Requirements Topbar

4.1 Topbar®

Pen CS Pty Ltd (PEN CS) have developed Topbar as an adjunct to the GP Clinical Desktop System to deliver useful tools and decision support information for the primary care sector at the point of care. Topbar is designed to provide prompts and relevant information to all clinic staff based on the patients being seen

and also those who are on the waiting list for the day. The user interface is minimalistic and allows the users to focus on the patient details and clinical information but provides important additional tools and information. Complete and accurate patient records are a key component of primary health care and Topbar assists all staff with this important aim.

Topbar currently supports the following versions of Best Practice, Medical Director and Zedmed.

- For Best Practice:
 - V1.10.0.880 or later: Topbar 2.3.25 or later
 - V1.8 to 1.10.0.879: All Topbar versions
- Medical Director v3.17 and later
- Zedmed v28 and later

4.2 Intended Audience

This document is for system administrators, IT support and users of Topbar. It covers the technical aspects of the installation of Topbar on the clinic server.

The specifications listed below are for up to five concurrent users, for larger clinics the specifications need to be established based on average server load.
 Currently Topbar does not support deployment using Windows RemoteApps.
 Whilst Topbar may function correctly, this is not currently an officially supported deployment scenario. The Topbar database cannot be installed on a domain controller as Microsoft does not recommend installation of SQL Server on domain controllers. If your server is a domain controller, you will need to provide a different computer that meets the minimum specification to install Topbar.
 Microsoft support link³

	Server	
ltem	Minimum	Recommended
Operating System	Windows Server 2012 (64 bit)	Windows Server 2012 R2 (64 bit) or higher

³ https://support.microsoft.com/en-us/help/2032911/you-may-encounter-problems-when-installing-sql-server-on-a-domain-cont

Processor	Intel Core i3-2100/Core i5-2300/Core i7-920 or AMD equivalents	Intel Core i7-2600/Xeon E5502 or better or AMD equivalents
RAM	8GB	16GB
Hard Disk	1GB	10GB
Monitor		
.NET	4.6 2.0*	4.6 2.0*
SQL (Topbar only)	Existing installations: Microsoft SQL Server 2008 R2 or SQL Server 2014 New installations: Microsoft SQL Server 2016	Existing Installations: Microsoft SQL Server 2014 New installations: Microsoft SQL Server 2016
Network	100Mbit	1Gbit
	Client	
ltem	Minimum	Recommended
Operating System	Windows 8	Windows 10 64 bit
Processor	Intel Core i3-530/Core i5-750/Core i7-860 or AMD equivalents	Intel Core i3-2100/Core i5-2300/Core i7-920 or better or AMD equivalents
RAM	4 GB	8GB
Hard Disk	1 GB	1GB

Monitor	17" running 1080p	22" running 1080p
.NET	4.6 2.0*	4.6 2.0*
Network	100Mbit	1Gbit

*Windows 8 and newer and Windows Server 2012 and newer don't have .net 2.0 activated by default. This can be activated in the Windows Features settings by clicking the.NET Framework 3.5 box as shown below:

🖸 Windows Features – 🗆 🗙		
Turn Windows features on or off		
To turn a feature on, select its checkbox. To turn a feature off, clear its checkbox. A filled box means that only part of the feature is turned on.		
INET Framework 3.5 (includes .NET 2.0 and 3.0)]	
Windows Communication Foundation HTTP Activation		
Windows Communication Foundation Non-HTTP Activa		
Asp.NET 4.5		
WCF Services		
Active Directory Lightweight Directory Services		
⊕		
✓ J Internet Explorer 11		
Light Internet Information Services		
I Internet Information Services Hostable Web Core		
OK Cancel		

5 Installation Preparation

- 1. Go to https://topbar-users.pencs.com.au
- 2. Sign in with the username and password provided to you or use your existing CAT account

TOPBAR	
	Sign In
	A User Name
	Password
	LOGIN
? Forgotten your password?	

Once you have signed in to your account you will see your clinic listed and you can add other clinics if you work in more than one location. Clicking on the your clinic name on the tile will take you to the main Topbar configuration screen which can also be accessed at any by going to https://topbar-users.pencs.com.au



Clicking on the your clinic name on the tile will take you to the Topbar clinic view screen

The clinic view screen below is described in more detail in the Topbar User guide.



6 SERVER INSTALLATION

- Requirements for Server installation(see page 16)
- Server Installation Steps(see page 16)
- After Server Installation(see page 29)
- After Client Installation(see page 30)

6.1 Requirements for Server installation

- Contact Pen CS support to setup user and clinic before commencing the installation
- To install Topbar on the server the account used must have full administrator permissions
- To commence the installation the administrator user needs to be logged on to the Server
- We recommend to disable any running antivirus software for the duration of the installation
- Please refer to System Requirements Topbar(see page 10) for full details

6.2 Server Installation Steps

Go to https://topbar-users.pencs.com.au and log in using the username and password provided by Pen CS. Then click on the clinic you are installing Topbar for





Click on the 'Download Clinic Server' link – File download will be triggered

Run the downloaded installer - 'ClinicServiceSetupx.x.x.exe'

This will do a pre-requisite check and show if all requisites are met. Please note that the download test takes a little time, during this time you will not be able to continue with the installation. Even if the pre-requisite check is not 100% passed you can still install. If unsure please contact PEN CS support to confirm.

Prerequisites Check	
Operating System (requires latest MS patch levels):	Windows 7 SP1
Microsoft .Net Frameworks:	1.0.3705,1.1.4322,2.0.50727,3.0,3.5,4.0.30319
Processor Speed:	Intel(R) Core(TM) i7-4790K CPU @ 4.00GHz
Total Physical Memory:	4193МЬ 🥥
Free disk space:	18437МЬ 🥥
Detected screen resolution:	1680 x 994
Download speed:	
Your system did not pass the minimum requirements ch proceed or Cancel to abort the installation.	heck and performance may be affected. Press Continue to
	Abort Continue

The installer may prompt you to install .net 4.0 full profile – the prompt will come up and once you click on 'OK' your browser will open the Microsoft website for the .net 4 full profile installer. Otherwise proceed to step 7.

PCS Clinic	Service Setup	×
1	.NET 4.0 full profile must be installed before installation can continue.	
	OK	



- 1. Follow the prompts to install .net 4 this will take up to 15 minutes depending on internet and computer speed
- 2. If you had to install .net 4.0 Full Profile as described in steps 4 and 5 you will have to start the installer again from where you have downloaded it in the first steps. If .net 4.0 was already installed, please see step 7
- 3. The installer will prompt you to install SQL Server 2008 R2 click on Yes to continue. It will only prompt to install a new SQL server instance for Topbar if it was not installed in the past.



By default basic install option is selected – if you select basic the installation will be done in silent, non-interactive mode with default settings. In this manual we show the advanced mode where you can adjust settings.

🕞 PCS Cli	nic Service Setup	X
	Choose setup type Basic Install Only basic information is required for install. Advanced Install Modify advanced features, including: - SQL Server options - Firewall options - Remote server options	
Pen Compu	ter Systems Pty. Ltd. Next >	Cancel

Enter your Topbar username and password and leave the "Clinic Search" field blank as this is used for non-standard installations only.

🕞 PCS Clinic Sen	vice Setup	- • ×
Please enter y	our PCS account details below:	
Username:	matthias.admin	
Bacquord		
Password,		
Clinic search:		_
Pen Computer Sys	tems Pty, Ltd.	
	Back Next	Cancel

Select the clinic you are installing to and the clinical and billing system used – leave the installation folder and clinic service port default settings unless otherwise advised by Pen CS. Click on 'Next' to continue the installation

🕞 PCS Clinic Service Setup		
Clinic/Practice Name:	Matthias	-
Clinical System:	Medical Director	•
Practice Management:	Prac Soft	•
Installation Folder:	C:\Program Files (x86)\PCS\PCS Clinical Service	
Clinic Service	8086	
Pen Computer Systems Pty, L	:d,	
	< Back Next >	Cancel

Please choose your clinical database – for installation at a clinic for normal use this should be the live database of your clinical system

PCS Clinic Servic	e Setup	
Please select you	r 'Medical Director' configuration	
Configuration	HCN Live Data	
Pen Computer Syste	ns Pty, Ltd,	Cased
	< Back Next >	

In most cases leave the default for your SQL Server account on 'Network Service', then click on 'Next' to continue. If server is used as "domain controller" you will have to switch to "Local System" (https://msdn.microsoft.com/en-us/ library/ms143506(v=sql.105).aspx#DC_Support)

6	PCS Clinic Se	rvice Setup	×
SQL Server account:	O Not Required	Network Service	O Local System
Pen Computer Systems Pty, Li	td,	< Back Nex	t > Cancel

We recommend to install the Topbar server on the same machine as your SQL server, but if this is not possible then the next screen provides an option to change the location of your clinical database. Please enter the remote machine name or IP address **ONLY** if your clinical database is on a different machine from the one you are installing Topbar!

G PCS Clinic Service Setup	
Clinical Database	 On local machine On remote machine Please specify remote machine name or IP
Pen Computer Systems Pty, L	td, < Back Next > Cancel

You can choose the correct network adapter if you have more than one active adapter (that includes virtual adapters too). If only one network is present the default setting should be used.

🕞 PCS Clinic Servi	ice Setup	_ _ X
Adapter:	Default	
	Default Intel/R) RRO(1000 MT Network Connection	
IP Address:		
Adapter Type:		
Status:		
Pep Computer Such	ame Dhu i hd	
For compace byse	< Back Next >	Cancel

The next screen shows all details entered and allows you to go back to change the configuration if needed. If all information is entered correctly, click on 'Install' to start the installation.

G PCS Clinic Service Setup	
Diesce confirm you installation o	attings halouu
Clinic/Practice Name:	Matthias
Address:	10000000 Long Long Street Little Suburb New South Wale:
Clinical System:	MedicalDirector
CS Configuration:	HCN Live Data
Practice Management:	Pracsoft
PM Confguration:	HCN Live Data
Clinic Server Port:	8086
SQL Server install	Not Required
Clinical Database Location:	Local Machine
Pen Computer Systems Pty, Ltd,	
	< Back Install Cancel

The installation will run several components, all is done automatically and will take approximately 15-20 minutes depending on machine and internet performance. Different progress bars for the individual components will show the status of the installation.

PCS Clinic Service Setup	
	if c. Ip
Installing service: NAME[PCSClinicService] DISPLAY[PCS Clinic Service] PATH	1[C:\Program Files
Show details	
Pen Computer Systems Pty. Ltd.	
< Back Next >	Cancel

At the end of the installation the installer will prompt for linking Topbar to our Clinical Audit Tool (CAT). This requires a port on Topbar SQL server instance to be opened to allow the two programs to communicate. Please allow this port to open for future functionality.

0	PCS Clinic Service Setup	x
Topbar statis To use this fi firewall. 장 Do you wish	stical data can be imported into CAT. functionality a port to the Topbar database must be ope n to open this port (42730) now?	ned on the
	Yes	No

The installation is complete.

G PCS Clinic Service Setup	- • ×
PCS Service installation is now complete	
Pen Computer Systems Pty, Ltd,	Cancel
< Back Close	

6.3 After Server Installation

- By default, the service will be installed to:
 - 32Bit 'C:\Program Files\PCS\PCS Clinical Service'
 - 64Bit 'C:\Program Files (x86)\PCS\PCS Clinical Service'
- Start Menu shortcuts will be registered in 'PCS ->PCS Clinical Service'
 - 'Stop Service' Stops the PEN CS Clinical Service
 - 'Start Service' Starts the PEN CS Clinical Service
 - 'Runtime log' Short cut to the log file (same as Sidebar's)
 - 'Installation log' Shortcut to the installation log
- Add/Remove programs entry added 'PCS Clinical Service' (Can be un-installed from here)
- "PCS Clinic Service" and "PCS Clinic Monitoring Service" services should be running
- Firewall exception should be added to port 8086 (default) so that client installs can talk to the server.

Best Practice users please note: If you are running Topbar and you are trying to restore a BP Backup, the running Topbar service will prevent the backup from being restored. Please stop the PCS Clinical Service and PCS Clinical Monitoring Service as described above before attempting a database restore, then restart the service!

To install the client module on individual workstations please follow the steps in the Client Module installation⁴ guide

6.4 After Client Installation

Full instructions on how to install the client module can be found here: CLIENT MODULE INSTALLATION GUIDE TOPBAR⁵

- By default, Topbar will be installed to:
- <USER PROFILE>\<APPDATA>\PCS\PCS Desktop

Example:

Win Vista, 7, 8 - 'C:\Users\user.name\AppData\Roaming\PCS\PCS Desktop'

- Start Menu shortcuts should be registered in 'Pen Computer Systems->PCS Topbar'
- 'PCS Topbar' Shortcut to start the Topbar (1 on the desktop as well)
- 'Runtime log' Short cut to the log file (same as Sidebar's)
- 'Installation log' Shortcut to the installation log
- Add/Remove programs entry added 'PCS Topbar' (Can be un-installed from here)

On launch, the Topbar username and password are required. Please refer to the Topbar User guide available at help.pencs.com.au/topbar.htm⁶ for details on how to log on and use the tool.

⁴ https://help.pencs.com.au/display/TTG/CLIENT+MODULE+INSTALLATION+GUIDE+TOPBAR

⁵ https://help.pencs.com.au/display/TTG/CLIENT+MODULE+INSTALLATION+GUIDE+TOPBAR

⁶ http://help.pencs.com.au/topbar.htm

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7 Troubleshooting and Advanced Configuration

To allow our users to configure Topbar to work with their individual setup, we have introduced some more advanced configuration options. Please select the relevant clinical system and/or issue from the guides below to see the full details:

- BP Users Error Cannot Connect to BP Database(see page 31)
- Topbar and Zedmed fix performance issues(see page 33)
- Troubleshooting Change Polling Frequency for BP Users(see page 35)
- Troubleshooting Topbar Service Restart(see page 38)
- Zedmed Integrator Password(see page 39)

7.1 BP Users - Error Cannot Connect to BP Database

7.1.1 **ERROR**

🔜 🧔 🖓

This error is possible for Best Practice Jade users.

7.1.2 **SOLUTION 1**

- Go to the Configuration windows in BP Jade
- Check if External Data Access is ticked for Clinical, Billing and Appointments
- if yes click on Setup third-party integration button
- then select Pen CS in the list and save
- Restart All Topbar Services and try login

ℓ Configuration	×
^ ^	The following list of servers that have an instance of Bp Premier installed were found. Please select the one that this computer will be connecting to.
25	Servers Find Servers
General	
Regulta impart	
results import	
Database	Connect to:
	RECEPTION-PC Change
<u>N</u>	
Lists	Passwords:
· · ·	Database prowser Emergency patient access
Reminders	External data
	Clinical Billing Appointments
	Setup third-party integrations
Care plans	Drug database
\bigcirc	Backup drug database at the end of a data update
E-mail	C:\ProgramData\Best Practice\Backup\ Set Folder
	Delete local copy of drug database
Bp Comms 🗸	Save Cancel
Configuration	×
	The following list of servers that have an instance of Bn Premier installed were found
î î	Please select the one that this computer will be connecting to.
General	Servers Find Servers
	turn third party integrations
Results impor	
You	will need to approve partners by selecting them from the list if you would like to grant them ure access to your Bp Premier data.
Database	nird-party providers
	Doctors Control Panel
	HealthEngine HotDoc
	Jayex/Appointuit
	OzBiz Solutions
Reminders	Pen CS Precedence Health Care

For practices running OCT2020 DU or later

🗶 Setup third party integrations	×
The third-party software providers listed below are members of the Best Practice Partner Netv You will need to approve partners by selecting them from the list if you would like to grant the secure access to your Bp Premier data.	work. m
Search for:	
Third-party providers	^
Outcome Health (POLAR)	
Z PenCS-Tophar	
Practice Profiles	
Precedence Health Care	
Primary Care Gold Coast Ltd	
Surgical Partners	
	•
Deselect all Save Cancel	

7.1.3 **POSSIBLE OTHER REASONS FOR THIS ISSUE**

The Clinical Database server firewall is stopping Topbar from connecting to the database

The Topbar Server is pointing to incorrect Database Server

7.2 Topbar and Zedmed - fix performance issues

Topbar versions higher then 2.7 are compatible with Zedmed v31+. However due to high frequency of database polling to detect changes, the Zedmed server can consume a lot of resources. The CPU consumption of FireBird (the database used by Zedmed) can reach up to 75%. This will slow down the Zedmed server. Despite enhancements to the Zedmed database structure implemented by the Zedmed developer team, the performance issues were not resolved.

In Zedmed versions prior to v31, Topbar used the SYSDBA default password to monitor database changes. But from Zedmed version 31, the Zedmed team has removed the SYSDBA default password. So Topbar had to use the user INTEGRATOR to monitor database changes. The INTEGRATOR user doesn't have access to FireBird Trace, which

means that using the INTEGRATOR user Topbar doesn't receive updates when data in the Zedmed database changes.

Solution

Working together with the Zedmed development manager it was agreed to go back to using the SYSDBA user, provided the clinic is willing to share the SYSDBA password with Topbar. In Topbar version 2.8.3, we have added a text-box in the Application Settings Tab to accept the SYSDBA password. Once a clinic administrator enters the SYSDBA password in Topbar, Topbar will encrypt it and save it in Topbar's database. The password does not leave the practice. Topbar will use the SYSDBA password to read changes in the database for the app functionality. This is the same way the older Topbar versions were able to access events in Zedmed.

Topbar Setup

Clinic administrators should know the SYSDBA password. If they don't know they can request it from the Zedmed support team. Email: support@zedmed.com.au⁷

Clinic administrators can add the SYSDBA password on the Application Settings Tab in the Settings. The SYSDBA password text-box will only appear for clinics using Zedmed v31 or above.

The SYSDBA password is not mandatory to use Topbar, but it will improve performance considerably and address issues you might have experienced. Clinic administrators can choose not to enter SYSDBA password and continue using Topbar with INTEGRATOR. Using Topbar with INTEGRATOR user may slow down the Zedmed clinic server for the reasons explained above.

Settings		×
Application Settings > Support and Diagnosis	Please restart the PCS Clinic Service to use updated application settings. Auto Startup Topbar is configured to start when the computer Link to CIS	×
About topbar	starts Topbar User Clinical System Status Action Disable User	
	Updates Status: markand.bhattiJEKYLL Clinical Unlink Preferred update time: 02 00 Change	
	Zedmed Integrator Password Test Connection X Validation Failed:	
	Zedmed Sysdba Password Test Connection V Valid Password!	

Once the connection test is successful, Topbar will request to restart the PCS Clinic server. The message is shown in green in the above screen shot. The Topbar service can be restarted from the 'Support and Diagnosis' tab in the Topbar Settings. If the connection test fails, the entered password won't be saved in the Topbar database. Once the SYSDBA password is saved in the Topbar database and after the service restart, Topbar will use SYSDBA user to read the database.

⁷ mailto:support@zedmed.com.au

Possible Error

If the clinic administrator has neither added an INTEGRATOR nor SYSDBA password, Topbar will show the following error message.

Cannot Connect to Zedmed DB. Check Settings.	≡ -
Topbar Apps	×

This message will only appear for clinics using Zedmed version 30 or above. Topbar will work fine without INTEGRATOR or SYSDBA password for clinics using Zedmed version below 30.

7.3 Troubleshooting - Change Polling Frequency for BP Users

If Topbar is set to high frequency database polling to detect changes in the patient record, the BestPractice server consumes a lot of resources due to cache settings in the BP Server.

This can slow down the BP Server and sometime can results in crashing the BestPractice clinical system. By default, Topbar performs database polling to monitor database changes after every 2 seconds, so the BP technical team requested to make the polling frequency configurable to avoid overloading of the BP clinic server.

Solution:

In Topbar version 2.8.4, we have made the extraction polling frequency configurable. These changes are only available for BP users. We have added a new option called "Extraction Polling Frequency(In Seconds)" under the "Application Setting" tab of Setting app to configure the extraction polling frequency time. With this configuration, Topbar will only access the BP database to detect the changes after the configured number of seconds.

Only clinic administrator users can change the frequency. Please refer to Managing Topbar Users⁸ for details on administrators for Topbar. The administrator will be able to set the frequency between 2 to 60 seconds. Default polling frequency is every 2 seconds.

Topbar Setup:

The new "Extraction Polling Frequency" is in the Topbar Settings > Application Settings as shown in the screenshot below. To access the settings, click on the menu icon in the top right corner of Topbar, then choose 'Settings'

⁸ https://help.pencs.com.au/display/TUG/Managing+Topbar+Users

Maureen Andrews, 64 yrs, F 🛛 🛛 🚍 —
Hello, Matthias . Matthias Test Clinic
🐣 My Account
Help
Settings
Back-ground color

Please note that, this setting will be visible for clinic administrator only.

Settings				
Application Cottings				
Support and Disgnosis	Extraction Polling Frequency saved successfully. Please restart the PCS Clinic Service	e to use	updated application	settings.
About Topbar	Auto Startup Topbar is NOT configured to start when the computer starts Enable		Link to CIS Topbar User	Clinical User
	Updates Status:		poonamd	Mr Akshay Joshi
	Preferred update time: 02 00			Clinica
	Change Extraction Polling Frequency(In seconds) 6 Save			

After changing the extraction polling frequency, the PCSClinicService needs to be restarted to apply the changes.

This can be done from the Topbar settings/Support and Diagnosis/Reset Topbar Clinic Server:

Application Settings Support and Diagnosis About Topbar	Pen CS Support Contact Details www.pencs.com.au support@pencs.com.au 1800 762 993	
	Active Users: matthias.admin	
	Diagnostic Logging ON: Diagnostic information is being captured	Disable logging
	Information Capture Level	• Low Detail 💿 High Detail
	View Logs	View Log
	Current Log size is: 30.02 KB	Send the current log to Pen CS
	Extractor Health Report	View Health Report
	Reset Topbar Clinic Service	Reset

If you have access to the BP Server, you can restart the PCS Clinical Service from the Windows 'Services' app after the settings were changed. The steps above can be done on any computer in the clinic provided the Topbar users is configured as administrator in the MyPen user portal.

PCS Clinic Service	Name	Description	Status	Startup Type	Log On As
C	🌼 Network Connection Broker	Brokers con	Running	Manual (Trig	Local Syste
Stop the service	🍓 Network Connections	Manages o	Running	Manual	Local Syste
Nestart the service	🔍 Network Connectivity Assis	Provides Dir		Manual (Trig	Local Syste
	🎑 Network List Service	Identifies th	Running	Manual	Local Service
	🔍 Network Location Awareness	Collects an	Running	Automatic	Network S
	🌼 Network Setup Service	The Networ		Manual (Trig	Local Syste
	🌼 Network Store Interface Ser	This service	Running	Automatic	Local Service
	🎑 Offline Files	The Offline		Manual (Trig	Local Syste
	🔍 OneSyncSvc_239c2	This service	Running	Automatic (Local Syste
	🔍 OpenSSH Authentication A	Agent to ho		Disabled	Local Syste
	🎑 Optimize drives	Helps the c		Manual	Local Syste
	Parental Controls	Enforces pa		Manual	Local Syste
	Representation of the second s	Manages pa	Running	Manual (Trig	Local Service
	RCS Clinic Monitoring Servi		Running	Automatic (Local Syste
	PCS Clinic Service		Running	Automatic	Local Syste
	Peer Name Resolution Prot	Enables serv		Manual	Local Service

7.4 Troubleshooting - Topbar Service Restart

The Topbar service might have to be restarted if you are experiencing problems. Restarting the service on your server might require IT support to assist. If you have access to your server you can follow the steps below to restart the Topbar service without having to restart your server. Your clinical system will not be affected by restarting the Topbar service!

STEP 1: Go to Services Window of yourTopbar Server computer - in most cases this is your server running your clinical software as well.

How to identify the computer installed Topbar Server: if you can find PCS Clinic Monitoring Services and PCS Clinic Service

Type services.msc in Windows Search and Press Enter

Programs (1) Services.msc
Documents (1)
Interview Tech Questions.docx
• Files (2)
Stop service force.txt
📝 Oracle Database Server Upgrade GuideWNSWLHD.doc
See more results Search the Internet
services.msc × Shut Down +

Or Go to Control Panel/Administrative Tools/Services

r	C ricgion	,		
Control Panel	Administrative Tools	 Component Services 		
PC settings	📷 AutoPlay	A Computer Management		
	🗱 BDE Administrator (32-bit)	🗎 Defragment and Optimize Drives		
Devices and Printers	Real BitLocker Drive Encryption	🖓 Services		
Default Programs	💶 Color Management	System Configuration		

STEP 2: Restart PCS Clinic Service.

🔍 Services								—		×
File Action View	Help									
🔶 🔿 🔝 🖬	🗟 🔂 📷 🕨 🔲 II II									
🔍 Services (Local)	Services (Local)									
	PCS Clinic Service	Name	Description	Status	Startup Type	Log On As				^
		DCS Clinic Monitoring Servi	_	Running	Automatic (Local Syste				
	Stop the service Restart the service	PCS Clinic Service		Running	Automatic	Local Syste.	Start			
		Peer Name Resolution Prot	Enables serv		Manual	Local Servic	Stop			
		Reer Networking Grouping	Enables mul		Manual	Local Servic	Deves			
		🔍 Peer Networking Identity M	Provides ide		Manual	Local Servic	Pause			
		🎑 Performance Counter DLL	Enables rem		Manual	Local Servic	Resume			
		🌼 Performance Logs & Alerts	Performanc		Manual	Local Servic	Restart			
		🎑 Phone Service	Manages th		Manual (Trig	Local Servic	All Tasks			
		🌼 PimIndexMaintenanceSvc	Indexes con		Manual	Local Syste.	All lasks			
		🌼 Plug and Play	Enables a c	Running	Manual	Local Syste.	Refresh			
		🌼 PNRP Machine Name Publi	This service		Manual	Local Servic				
		🌼 Portable Device Enumerator	Enforces gr		Manual (Trig	Local Syste.	Properties			
		🔍 Power	Manages p	Running	Automatic	Local Syste.	Help			
		🏟 Print Spooler	This service	Running	Automatic	Local Syste			1	
		Printer Extensions and Notif	This service	-	Manual	Local Syste				
		PrintWorkflowUserSvc_1cff8	Print Workfl	Running	Manual	Local Syste				
		Reports and Soluti	This service	-	Manual	Local Syste				

STEP 3: Verify with Topbar Desktop App

Restart the Topbar Desktop App

7.5 Zedmed Integrator Password

From version 29 and later Zedmed will require an 'Integrator Password' for Topbar to access the patient data in Zedmed. This password is set up in Zedmed first and will then have to be updated/entered in the Topbar/Settings/ Zedmed screen.

Use the 'Test Integrator Password' button to check if your password is valid.

Click on the settings menu in the top right corner and then select 'Settings' from the list:



On the 'Settings' page, click on 'Application Settings' and then enter your Zedmed Integrator password in the box at the bottom. Click 'Test Connection' to make sure the password is correct.

Settings	
Application Settings > Support and Diagnosis	Auto Startup Topbar is NOT configured to start when the computer starts Enable
About Topbar	Updates Status: Preferred update time: 02 00
	Zedmed Integrator Password
	Test Connection Valid Password!