## **Changing the Practice for an Extract**

Access the Imported Extracts window as detailed above.

1. Click on the drop down box in the Practice ID column of the extract you wish to change, select the new Practice ID

Nev	v Extracts Im	ported Extracts	Request Queue	Request History				
Req	uest Queue" befo	ore including and/	or excluding extract to	avoid duplicate reques	ts.	"Request Queue". Status will be updated once the request has been proces		•
lote Sel		when extracts a	re being included and/o	r excluded, as a result,	graphs and/or repo	orts may not be accurate while extracts are being included and/or excluded	1. ↓₹ Status	
		VGP	1/06/2015 12:00:00 AM	22/06/2015 3:07 AM	VGP	MedicalMicrodata-DEIDENTIFIED_Practice3-201506010000-50000-v1_15- data.xml	Included	-
	PCSMC VGP	VGP	1/05/2015 12:00:00 AM	22/06/2015 2:56 AM	VGP	MedicalMicrodata-DEIDENTIFIED_Practice3-201505010000-50000-v1_15- data.xml	Included	-
-	VGP 💌	VGP	1/04/2015 12:00:00 AM	22/06/2015 2:47 AM	VGP	MedicalMicrodata-DEIDENTIFIED_Practice3-201504010000-50000-v1_15- data.xml	Included	
	VGP 💌	VGP	1/03/2015 12:00:00 AM	22/06/2015 2:37 AM	VGP	MedicalMicrodata-DEIDENTIFIED_Practice3-201503010000-50000-v1_15- data.xml	Included	
-	VGP 💌	VGP	1/02/2015 12:00:00 AM	22/06/2015 2:27 AM	VGP	MedicalMicrodata-DEIDENTIFIED_Practice3-201502010000-50000-v1_15- data.xml	Included	
	VGP 💂	VGP	1/01/2015 12:00:00 AM	22/06/2015 2:17 AM	VGP	MedicalMicrodata-DEIDENTIFIED_Practice3-201501010000-50000-v1_15- data.xml	Included	
	PCSMC 💌	PCSMC	1/06/2015 12:00:00 AM	22/06/2015 2:06 AM	PCSMC	MedicalMicrodata-DEIDENTIFIED_Practice2-201506010000-50000-v1_15- data.xml	Included	
	PCSMC 💌	PCSMC	1/05/2015 12:00:00 AM	22/06/2015 1:56 AM	PCSMC	MedicalMicrodata-DEIDENTIFIED_Practice2-201505010000-50000-v1_15- data.xml	Included	
1	PCSMC 💌	PCSMC	1/04/2015 12:00:00 AM	22/06/2015 1:46 AM	PCSMC	MedicalMicrodata-DEIDENTIFIED_Practice2-201504010000-50000-v1_15- data.xml	Included	
	PCSMC 💌	PCSMC	AM 1/03/2015 12:00:00	22/06/2015 1:46 AM	PCSMC	data.xml MedicalMicrodata-DEIDENTIFIED_Practice2-201503010000-50000-v1_15-	Included	

Figure 71: Select Practice

1. Click the Save button.

NOTE: If the Practice ID does not appear in the drop down list, you need to add the practice as detailed in Section 3.