Deferring Notifications

Topbar allows the user to defer notifications if it is decided that the action is not currently relevant by clicking on the [DEFER] button. This will only defer the prompt for the user who clicked on defer. It will not defer the prompt for all Topbar users in the practice.
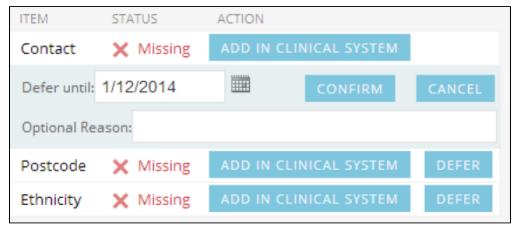

Image 6: Defer prompt screen

By clicking on defer you will have the option to specify a defer duration, the prompt defaults to a 3 month period, however, it is possible to define a customized duration by nominating the end date.

Image 7: Defer duration screen

Users can enter an 'Optional Reason' for deferring the prompt. If a reason is entered you can hover your mouse over the 'Deferred until' section to view the reason.

ITEM	STATUS	ACTION	
Contact	✖ Missing	Deferred until: 1/12/2014	UNDEFER
	Reason: Patient doesn't have a phone number		
Postcode	✖ Missing	ADD IN CLINICAL SYSTEM	DEFER
Ethnicity	✖ Missing	ADD IN CLINICAL SYSTEM	DEFER

Image 8: Reason for defer screen

By clicking on the UNDEFER option, the prompt will be active again.