

User Level

Once you have successfully signed in you will see your home page. The portal allows to configure licences for users belonging to more than one organisation – to see the licence details the organisation needs to be selected by using the drop down box as highlighted below.

The screenshot shows the 'MyPEN' user interface. At the top, there's a navigation bar with 'My Orgs', 'Search Users', and 'Search Orgs'. The user is logged in as 'org.user'. The main header says 'User - Mr Org User'. Below this, there's a section titled 'This User's Organisations' with a form to update user details. The form includes fields for Username (org.user), Title (Mr), First name (Org), Surname (User), Email (orguser@org.com.au), and Phone (1800 762 993). There are checkboxes for 'Send email with' options: 'New product updates' and 'Product and marketing information'. A 'Save Changes' button is at the bottom right. Below the form, there are tabs for 'Membership and Licensing', 'Organisations', and 'Password'. The 'Organisations' tab is active, showing a message about license visibility and two dropdown menus for 'Organisation logging in at' and 'Organisation Product License'. The 'Organisation Product License' dropdown is open, showing 'Licensing Portal Organisation (8069) <- PEN CS Pty Ltd'. Below these are sections for 'Legacy User Product Licenses' and 'Legacy User Component Licenses', each with a table header for 'Product' and 'Expiry'.

Figure 2: MyPen User Homepage

To see your organisation click on the link 'This User's Organisation' in the top left corner – this will display all organisations the logged on user belongs to. A click on the organisation of interest will load a new page, please see the chapter on Organisation Level for details.

This is a close-up of the 'This User's Organisations' section. It features a link 'This User's Organisations' and a button 'Licensing Portal Organisation'. Below these is the same user profile form as in Figure 2, with fields for Username, Title, First name, Surname, Email, and Phone, along with checkboxes for email preferences. The form is partially obscured by the 'Licensing Portal Organisation' button.

Figure 3: MyPen User Organisations