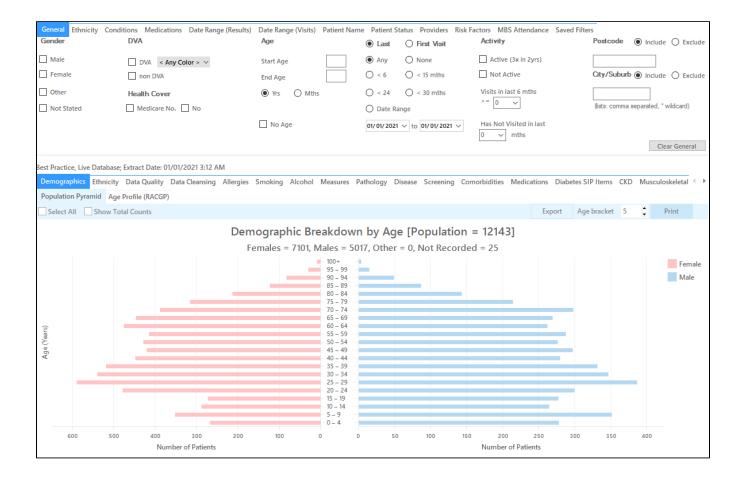
Identifying patients eligible for a Mental Health Treatment Plan Review



R e ci p e N a m e:	Identifying patients eligible for a Mental Health Treatment Plan Review
R a ti o n al e:	A GP Mental Health Treatment Plan (GP MHTP) provides a structured framework for GPs to undertake early intervention, assessment and management of patients with mental disorders. The review item is a key component for assessing and managing the patient's progress once a GP MHTP has been prepared. Reviewing a patients MHTP is a significant element in facilitating a cycle of mental health care. A patient's MHTP should be reviewed at least once in a 12 month period. From 1st November 2011 the GP MHTP item numbers for preparation of a GP MHTP are 2700, 2701, 2715 and 2717. These replace item numbers 2702 and 2710. A GP MHTP is valid for 12 months and the review item number for a MHTP is 2712. This recipe card has been reviewed and updated in conjunction with the General Practice Mental Health Standards Collaboration. For further information on the GPMHSC, visit www.gpmhsc.org.au
T a r g e t:	Patients currently on a MHTP
C A T S t a rt i n g P o i n t:	1. CAT Open - CAT4 view (all reports) loaded 2. Population Extract Loaded and Extract Pane "Hidden" a. Filter Pane open and under the 'General' tab 'Active Patients' (3x <2 years) selected (this step can be omitted if you want to search for all patients).

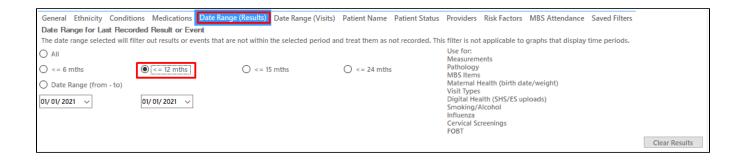


Filter Steps

• In "Conditions" Tab, under "Mental Health" category, select "Yes". This includes the conditions Anxiety, Depression, Schizophrenia and Bipolar.



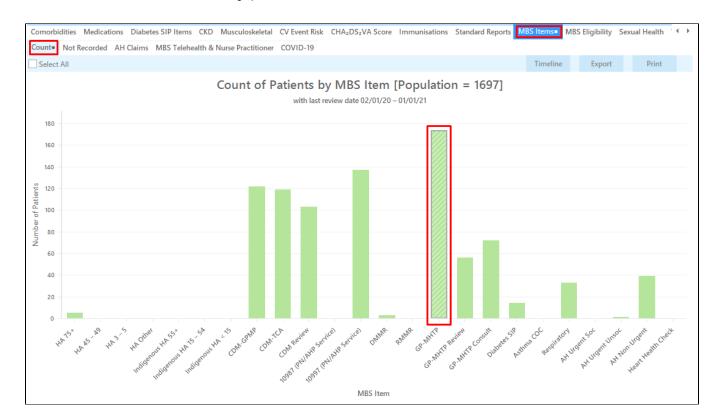
• In the "Date Range (Results)" tab, click on the radio button next to '<= 12 mths' to select only results entered in the last 12 months. Please note that this filter affects MBS items and clinical results.



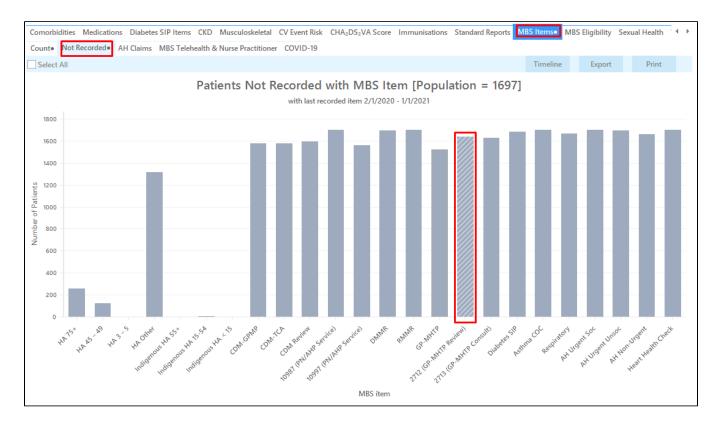
• Click 'Recalculate to apply the filter

Recipe Steps Reports

- Hide Filters
- Select the "MBS Items" tab
- Click on the bar for "GP MHTP" on the graph



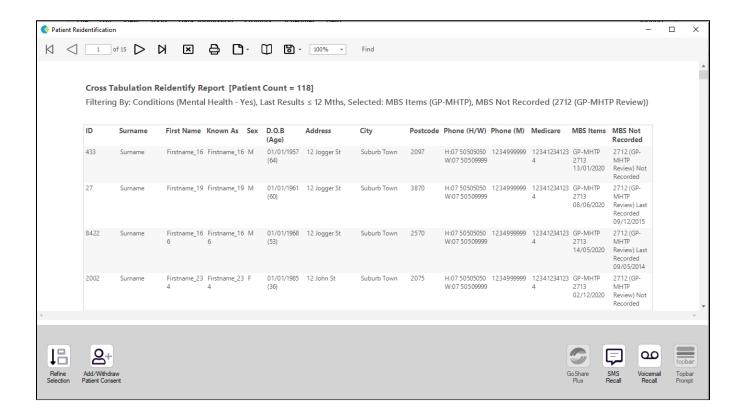
- Click on the 'Not Recorded' tab under the 'MBS item' tab.
- Click on the bar for MBS item 2712 (GP MHCP Review).



Click on "Report" on the top of your screen to do a cross-tabulation report to include only those patients meeting all of the selected criteria on the graphs. For more information on cross-tabulated reports, see here.



This report will provide the practice with a list of those patients who have a mental health condition, have been billed in the last 12 months for a MHTP but have not been billed for a MHTP review in that period of time. The last 2 columns of the report display 1) the date the GP MHTP was billed and 2) the date the last review was billed.



To Export Patient List to Microsoft Excel:



- 2. Click on "Excel"
- 3. Choose a file name and a location to save to (eg. Create a folder C:/ClinicalAudit/CAT Patient FollowUp)
- 4. Click "Save"

The steps above will produce a list of patients with contact details in MS Excel which can then be used to:

- 1. Go back through the individual patient records in the GP Clinical Desktop System (CDS) and update known records
- 2. Phone patients to update their record
- 3. Produce a mail merge to recall patients for follow up