

# Mental Health

## Searching for People with a Mental Health Condition

This search can help you to identify patients with at least one coded mental health condition. The information shown is indicative only. The search terms are generic and may not include every person with a mental health condition. If a mental health condition has not been correctly coded, the patient will not show up in this search. The list produced is designed to give a starting point only.

1. Click on the **'Clear Filters'** button from the menu bar before starting a new search
2. From the filters panel select **'Active Patients'** (refer to Producing a report of Active Patient section for instructions)
3. Click on the **'Recalculate'** button from the menu bar

The screenshot shows the Pen CS CAT4 - CAT4 software interface. The top menu bar includes File, Edit, View, Tools, Data Submission, Prompts, and Help. Below the menu bar is a toolbar with icons for Collect, Hide, Extracts, Hide Filter, Report, View Population, Dashboard, CAT4, Clearing CAT, and Register CAT. The main area is divided into several tabs: General, Ethnicity, Conditions, Medications, Date Range (Results), Date Range (Vets), Patient Name, Patient Status, Providers, Risk Factors, and Saved Filters. The 'General' tab is selected. Under 'General', there are sections for Gender (Male, Female, Other), DVA (DVA, non DVA), Health Cover (Yes, No), Age (Start Age, End Age, No Age), Last Visit (Any, None, < 15 mths, < 6 mths, < 30 mths, < 24 mths, Date Range), Activity (Active (in 2yrs), Not Active), and Postcode (Include, Exclude). The 'Active (in 2yrs)' checkbox is checked. The 'Clear General' button is at the bottom right. The status bar at the bottom indicates: Medical Director 3, HCN Live Data, Extract Date: 17/09/2013 2:16 PM, Filtering By: Active Patient.

1. From the filters panel click on the **'Conditions'** tab
2. Click on the **'Mental Health'** sub tab
3. Under the **'Mental Health'** column select the **'Yes'** option
4. Click on the **'Recalculate'** button from the menu bar
5. Click on the **'View Population'** button in the menu bar to view the results

Medical Director 3, HCN Live Date: Extract Date: 17/09/2013 2:16 PM; Filtering By: Active Patient, Conditions (Mental Health - Yes)

**NOTE:** If you would like to view who out of these patients (who are coded as having a mental health condition) have not had a Mental Health Treatment Plan, then follow the additional below steps (Steps 9 to 11). This search will not be able to distinguish if the patient has had a mental health treatment plan at another practice as it draws the information from your billing software only.

## MBS Eligibility

1. In the report section of the screen, select the **'MBS Items'** tab
2. Select the **'Not Recorded'** sub tab
3. On the bar graph shown, you have two options
  - a. Select all related MBS items by clicking on them *once*: **'GP MHTP'**, **'2712 (GP-MHTP Review)'** and **'2713 (GP-MHTP Consult)'**. And then selecting the **'Report'** button from the menu bar
  - b. Select each MBS items (**'GP MHTP'**, **'2712 (GP-MHTP Review)'** and **'2713 (GP-MHTP Consult)'**) one at a time by double clicking on each to produce 3 separate reports



**OUTCOME:** The reports produced will display patients who have been correctly coded as having a mental health condition, but who have not been billed the specific item numbers at your practice.