## **GETTING STARTED**

PAT CAT is accessed via an internet browser:

- · Open your preferred browser and enter the address specific to your organisations PAT CAT instance, as provided to you by Pen CS
- Enter your Username and Password key and click LOGIN.



NOTE: The logon screen also provides the PAT CAT version number on the bottom right.

- Setting up Practices
- Practice Groupings
- Practice to Practice Visibility
- Additional Configurations PAT CAT
  - Email Reminders
  - User Interface Customisation
  - Schedule Updates
  - Data Management
    - Disk Management
    - Report Recalculate
    - Report Work Space
    - Duplicate Extracts