

# Choosing and configuring your Billing System

The following billing systems are supported:

- MD3 and Pracsoft OR Best Practice Management OR Mediflex OR Zedmed OR 'The Practice'
- BP and BP Management OR Pracsoft OR Mediflex OR Zedmed OR 'The Practice'
- practiX
- Communicare
- Zedmed
- MedTech32
- MMEx

MD and BP users will need to configure their preferences for their Billing Software.

## MedicalDirector 3

Go to the Medical Director 3 tab. Choose your billing system from the Billing Software drop-down list

The screenshot shows the 'Clinical Audit Preferences' dialog box with the 'Medical Director 3' tab selected. The dialog has a tabbed interface with the following tabs: Mediflex, The Practice, Sidebar/Prompts, Scheduler, Data Submission, Topbar, Clinical Audit, Best Practice, Communicare, Ferret, Genie, Medical Director 3, Medinet, MedTech32, MMEx, practiX, and Zedmed. The 'Medical Director 3' tab is active, showing the following fields:

- Local AZdex Directory: C:\Program Files (x86)\Health Communication Network\Mec ...
- Database Configuration: HCN Live Data (dropdown)
- Document Server: C:\ManageEzy\
- Document Library: HCN
- Billing Software: (dropdown menu showing options: Pracsoft 3, Mediflex, Zedmed, The Practice, Other)
- Mediflex/The Practice Note: (empty field)
- Extract Archived and Deceased Patients: No (dropdown)
- Location List (comma separated, Enter ALL for a single extract, IND for an extract per Pracsoft location): (empty field)

At the bottom right, there are 'OK' and 'Cancel' buttons.

## BestPractice

Go to the BestPractice tab. Choose your billing system from the Billing Software drop-down list

**Clinical Audit Preferences**

Mediflex | The Practice | Sidebar/Prompts | Scheduler | Data Submission | Topbar

Clinical Audit | Best Practice | Communicare | Ferret | Genie | Medical Director 3 | Medinet | MedTech32 | MMEX | practiX | Zedmed

Local AZdex Directory: C:\Program Files (x86)\Health Communication Network\Mec ...

Database Configuration: HCN Live Data

Document Server: C:\ManageEzy\

Document Library: HCN

Billing Software: [Dropdown Menu]

Mediflex/The Practice Note:
 

- Pracsoft 3
- Mediflex
- Zedmed
- The Practice
- Other

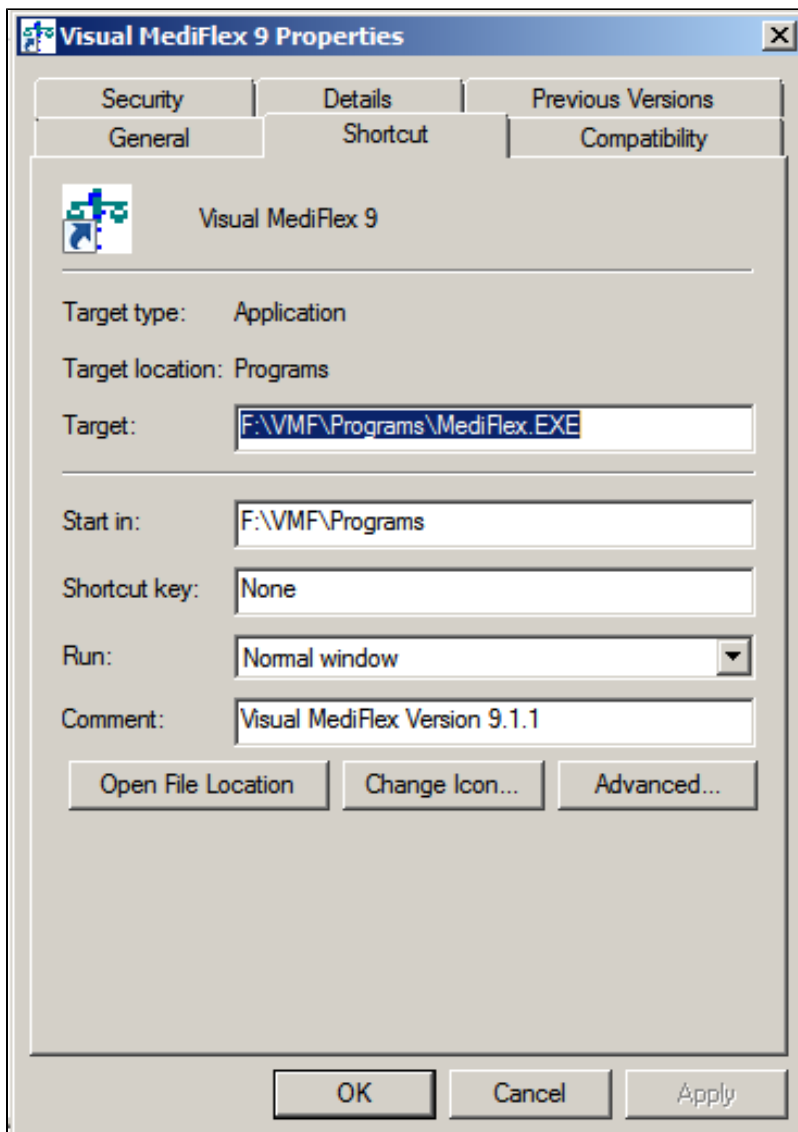
Extract Archived and Deceased Patients: No

Location List (comma separated,  
Enter ALL for a single extract,  
IND for an extract per Pracsoft location)

OK Cancel

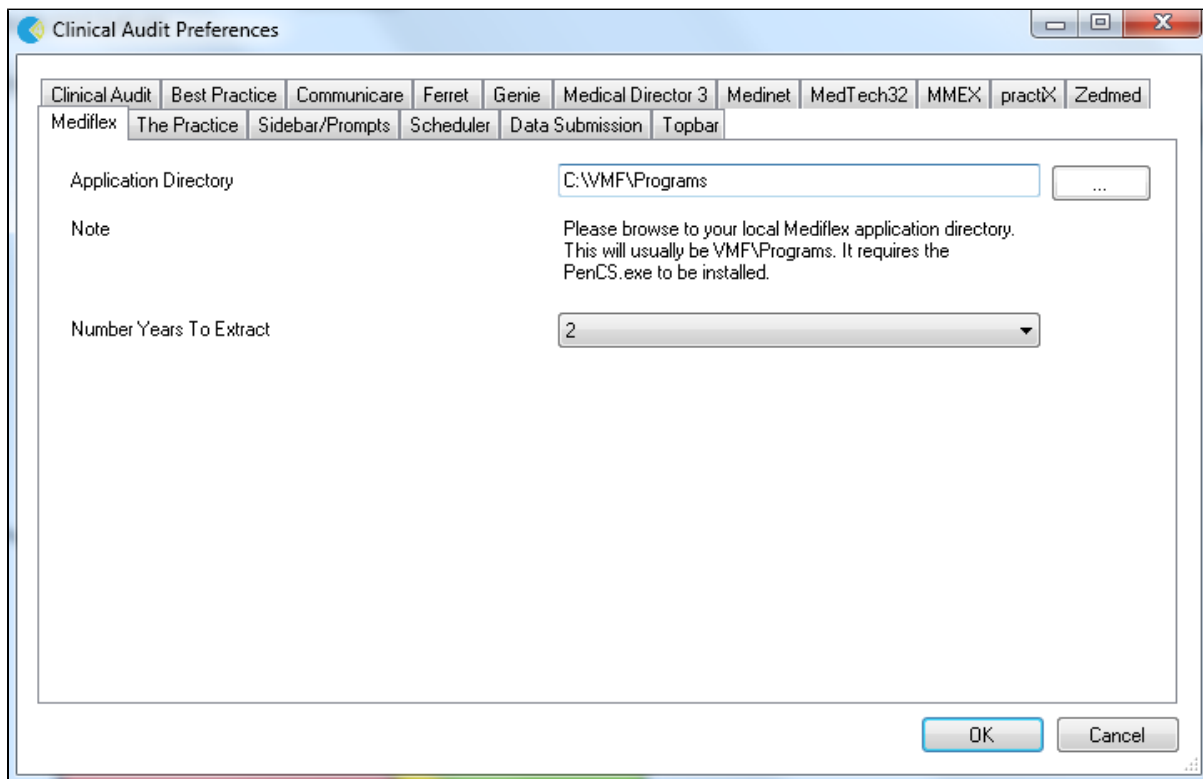
#### Mediflex users

From the Mediflex tab: Configure the 'Application Directory' to point to the Mediflex folder which will usually be C:\VMF\Programs. This can be different depending on your setup and the VMF folder might be in a different location. You can locate the VMF folder by right-clicking on the Mediflex icon and then on 'Properties' - in the example below it is on the F: drive

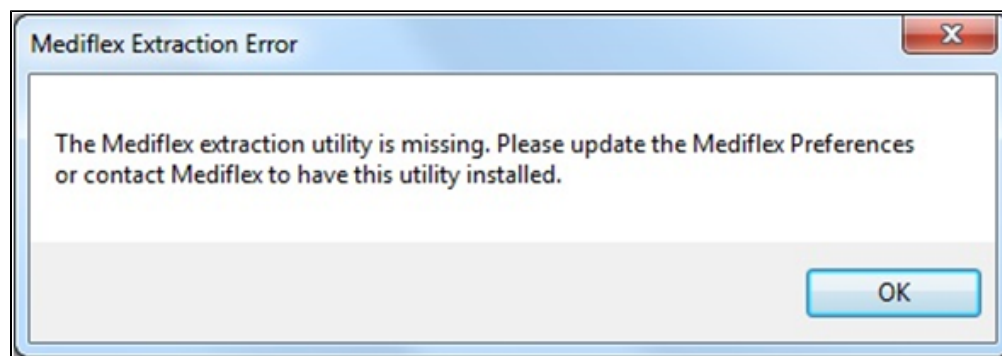


. We don't recommend to extract more than 2 years due to the memory requirements of the extraction.

Please ensure that you set the correct billing system for your clinical system, i.e. for MD3 or BestPractice on the respective configuration tab in the CAT4 preferences.



If the Mediflex extractor is missing from your system or the folder is not configured correctly, the following error message will be displayed. Please contact Mediflex so they can install the utility for you.



#### **'The Practice' users**

From the 'The Practice' tab: Configure the 'Application Directory' to point to the correct folder which will usually be C:\ThePractice. To be able to extract Medicare information from 'The Practice' you have to have the file 'ThePracticePenCS.exe' installed which you can obtain from the software vendor.

Please ensure that you set the correct billing system for your clinical system, i.e. for MD3 or BestPractice on the respective configuration tab in the CAT4 preferences.

Clinical Audit Preferences

Clinical AuditBest PracticeCommunicareFerretGenieMedical Director 3MedinetMedTech32MMEXpractiXZedmed

MediflexThe PracticeSidebar/PromptsSchedulerData SubmissionTopbar

Billing Integration Only Note

The Practice is available for Billing integration only with Medical Director 3 and Best Practice.

Application Directory

C:\ThePractice

...

Note

Please browse to your local The Practice application directory. This will usually be C:\ThePractice. It requires the ThePracticePenCS.exe to be installed.

Number Years To Extract

6

OK

Cancel