

# CAT Plus Installation Step by Step Guide

## CAT Plus installation steps

This document provides dot points for the installation of the CAT Plus suite. Our detailed installation guide for CAT4 is [here](#) and the Topbar technical guides can be found [here](#).

### CAT4

No administrator rights are needed to install CAT4. If multiple users share a workstation, CAT4 needs to be installed in each user profile

- Start your web browser and go to <http://install.pencs.com.au/ClickOnce/CAT4/publish.htm>
- Click on 'Install' and wait for the download/install to finish, allow installation when prompted
- Log on to CAT4 using your username/password
- From the dashboard, choose any view to display the CAT4 user interface
- Click on Edit/Preferences
- Enter the details for GP application, Extract Directory, Saved Filters and Saved Views. Practice ID is not required, practice name and postcode should be entered
- Extract directory location should be on a shared network drive accessible to all CAT4 users. Local drive C: is not recommended even if there is only one user as it is normally not backed up.
- Go to the 'Data Submission' tab and change the location of the 'Patient Consent Withdrawn File Directory' to the same network drive and directory you have chosen for the extract directory, example if the extract folder is in S:\ClinicalAudit then this location should point to S:\ClinicalAudit\Settings
- Depending on clinical system used, click on the respective tab for the clinical system and configure billing systems and other required details. The clinical systems tabs provide additional information for the configuration. Please refer to the [full installation guide](#) for details.

### Topbar

Topbar requires the installation of a server component on the clinical system server (where MD3 or Best Practice is installed) and a workstation component on each machine. Only the server component needs to be installed by an administrator. If multiple users share a workstation, Topbar needs to be installed in each user profile. Full details are available [here](#)

#### Server installation

- Log in to <https://topbar-users.pencs.com.au> with your username and password
- Click on the clinic you are installing (if multiple clinics are displayed)
- Click on 'Download Clinic Server' to start the download of the latest server installer
- Start the installation by running the downloaded installer .exe file
- Depending on your setup you might have to install additional components (.net 4.0 and/or SQL Server)
- Configure the clinical and billing system used

#### Workstation installation

- Log in to <https://topbar-users.pencs.com.au> with your username and password
- Click on the clinic you are installing (if multiple clinics are displayed)
- Click on 'Download and Configure Topbar' to start the download of the latest workstation installer
- Start the installation by running the downloaded installer .exe file
- Log on using your Topbar username and password and configure clinical and billing system
- Topbar will start
- Log on to the clinical system and if desired configure Topbar to start with Windows and/or to log on with the clinical system in the Topbar settings

### PAT CAT

PAT CAT will be installed by Pen CS on the PHN server. No installation at the practice is required. Practice staff will need the username and password created by the PHN PAT CAT administrator to log on to PAT CAT through their internet browser. The URL for PAT CAT needs to be provided to the practice, Pen CS support can provide that information. We are planning to create a link on the CAT4 dashboard to PAT CAT to further increase the integration of the CAT Plus products.