

Patient Consent for data sharing

Since March 2020 CAT4 supports the opt out mechanism provided in Medical Director Clinical and Best Practice.

In Medical Director the opt out is found on the patient details screen as shown below:

Patient Details

Pt. DetailsAllergies/Adverse Reactions/WarningsFamily/Social HxNotesSmokingAlcoholPersonal Details

Title:MrsSingle NameHead of Family

First Name:Penny

Middle Name:

Surname:Anderson

Known as:Penny

Date of Birth:04/07/1940Gender:FemaleTransgender

ATSI:Neither Aboriginal nor Torres Strait IslanderRegistered for CTG Co-Payment relief

Ethnicity:

Mrs Penny Anderson (79yrs 8mths)

Set

Medicare No:0

Medicare Expiry:

Pension No:

DVA No:

Safety Net No:

Record No:345677

IHI No:Validate

IHI Record Status:IHI History

IHI No Status:

Pension Status

None

Pension/HCC

Full DVA

Limited DVA

Contact Details

ResidentialPostalPreferred Mailing AddressResidentialPostal

Address:61 Wallace St

City/Suburb:MelbournePostcode:3000

Default phone number to be displayed

HomeWorkMobile

Phone:123123

E-mail:

Preferred Contact:

Do not send SMS

This patient has withdrawn consent to upload clinical documents to MyHealthRecord (except for prescription records and investigation requests)

Do not include in data collection!

Update address for all family members

Auto-capitalise names

Save

Cancel

In Best Practice the opt out is on the 'Edit Patient' screen:

Title:

Family name:

Accept

Given name:

Three

Middle name:

Preferred name:

Three

Date of Birth:

7/06/1960

Age:

59 yrs

Birth Sex:

Female

Gender Identity:

Pronouns:

Ethnicity:

Aboriginal but not Torres Strait Islander

Address Line 1:

Street

Address Line 2:

City/Suburb:

Sydney

Postcode:

2000

Postal Address:

City/Suburb:

Postcode:

Home phone:

Work phone:

Mobile phone:

0422964125

Contact via:

Mobile ph.

E-mail:

Consents to:

Opt Out De-identified Data Extraction

Update address of all family members

Update address of all currently at original address

These name fields are used for Health Identifier lookups.

Created By:

Practice

Created On:

16/10/2015

Health Identifier:

Lookup

HI Status:

Medicare No.:

IRN:

Expiry:

Pension/HCC No.:

Expiry:

24/03/2020

Pension card type:

DVA No.:

Conditions

Safety Net No.:

Record No.:

Patient ID:

54

Usual doctor:

Deny access to other users

Usual visit type:

Usual account:

Practice fee

Health Ins. Fund:

0

Health Ins. No.:

Expiry:

24/03/2020

Religion:

Head of family:

One Accept

Set

Next of kin:

One Accept

Set

Emergency contact:

Set

Occupation:

Set

Health Care Home:

Nil

24/03/2020

HCH

Last Updated By:

Dr. A. Practitioner

Last Updated On:

09/09/2019 02:42:41 PM

No photo

General notes:

Appointment notes:

Contact Notes

Bp Comms Consent

Not Enrolled

Registered for CTG PBS Co-payment relief

Inactive

Deceased

Date of death:

24/03/2020

Cause

Referral details

Bank account

Save

Cancel

Pen CS strongly recommends to use the options shown above for BP and MD users, as this will record the patient's request to opt out of de-identified data collections in the patient record. Once recorded, CAT4 will apply the same rules as detailed below to the data extract. Patients who have opted out, will only be removed from the de-identified data extract, they will still be visible to the clinic and can be used as before for recall and other purposes using CAT4.

For all other clinical systems please continue to use the process described below. As other vendors implement similar opt out functionality, we will update CAT4 accordingly.

Patient '**consent withdrawn**' or patient '**opt-out**' for sharing data can be flagged within CAT. This is set from the patient list and should be used where a patient has requested their data not be used for research purposes. It removes a patient's data completely from any deidentified data files that CAT creates.

Details on how to configure CAT4 correctly for this functionality can be found in the [CAT4 Configuration](#) guide.

There are 2 such types of deidentified file.

1. CAT Deidentified Dataset

CAT has a deidentify tool that creates a copy of the CAT XML files with patient identifying details removed (name, dob, address, medicare number etc). This is the file that is uploaded to PAT CAT for data aggregation.

2. Research project CSV files

Some projects within CAT require deidentified patient level data to be submitted to a project portal for analysis. Such projects are typically research projects that comprise of a control and intervention group of practices.

Projects receiving data will:

1. Have gained ethics approval and
2. Require the practice to have agreed to participate in the project. The practice will usually receive detailed information about the project before agreeing to participate.

In these projects deidentified patient data is submitted to the project in a .csv file using custom CAT Data Submission functionality.

The patient 'consent withdrawn' functionality removes the patient level data from any deidentified data sent outside the practice.

- The graphs (internal to the practice) are NOT affected.
- Aggregated data /reports are NOT affected.
- The deidentified xml file and csv files, which contain patient level data, have any patient with 'consent withdrawn' removed.

You only need to set this once for a patient

To make it easy to find a particular patient you can use the 'Patient Name' filter and enter their full name or part of their name and then recalculate:

General Ethnicity Conditions Medications Date Range (Results) Date Range (Visits) **Patient Name** Patient Status Providers Risk Factors Health Care Homes MBS Attendance

Patient Name

Text may be entered in either one or both fields

Patient First Name: Patient Surname:

Clear Name

Then click on 'View Population' to see the patient/patients and follow the steps below.

1. From the reidentify report choose the **Add/Withdraw Patient Consent for Sharing Data** at the bottom
2. Click **Go**

Patient Reidentification

1 of 1
100%
Find | Next

Reidentify Report [patient count = 1]
Whole Population

ID	Surname	First Name	Known As	Sex	D.O.B	Address	City	Postcode	Phone (H/W)	Ph
13	Andrews	Anna	Anna	F	08/12/1998	2 Kennedy Rd	Demo Town	4523	H:9123 4567 W:9345 6789	01

Extract Details:
Practice Name: Pen CS Pty Ltd
BPEExtract
Extract Date: 25/01/2018 3:12 PM
Patient Count: 64
Printed: 29/01/2018 11:31 AM
Pen CS CAT4 - 4.10.0.9903(4.10.0.9903) - Pen CS

Refine Selection

Add/Withdraw Patient Consent

SMS Recall

Voicemail Recall

Topbar Prompt

The patient selection window will pop up

	First Name	Surname	Known As	Sex	D.O.B.
☒	DAVID	ANDERSON	DAVID	M	4/0
☐	PENNY	ANDERSON	PENNY	F	4/0
☐	ANNA	ANDREWS	ANNA	F	8/1
☐	FRED	ANDREWS	FRED	M	23/
☐	Graham	Andrews	Graham	M	22/
☐	HEATHER	ANDREWS	HEATHER	F	12/

☐ Select All/None

OK Cancel

3. Tick patients to exclude
4. Click OK to save the selection

To ensure the selected patient data is not saved to the 1) Deidentified file or 2) CSV file that will be sent, you will need to either:

Do a new collect, or

- 1) Delete the deidentified file and rerun the deidentify tool
- 2) Delete the .csv files created and reload (or recalculate) the current data extract

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