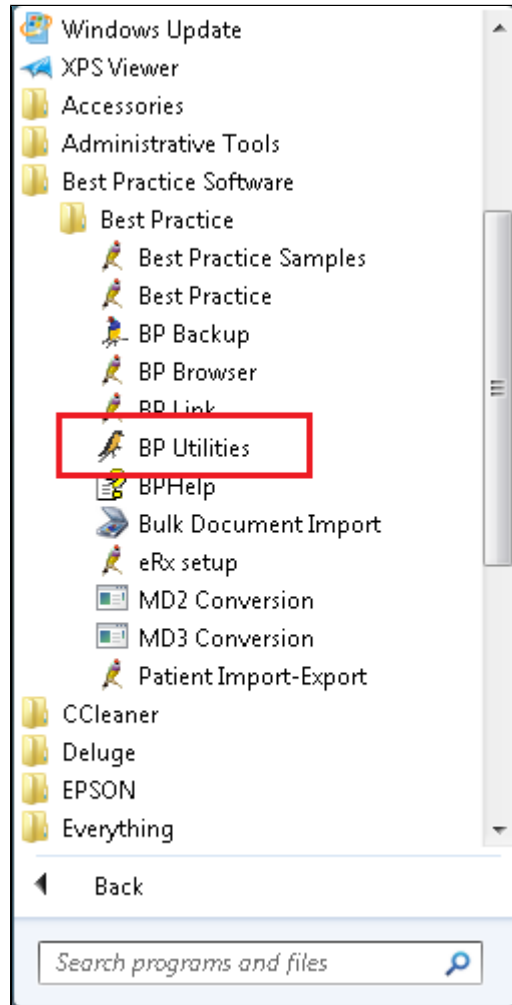


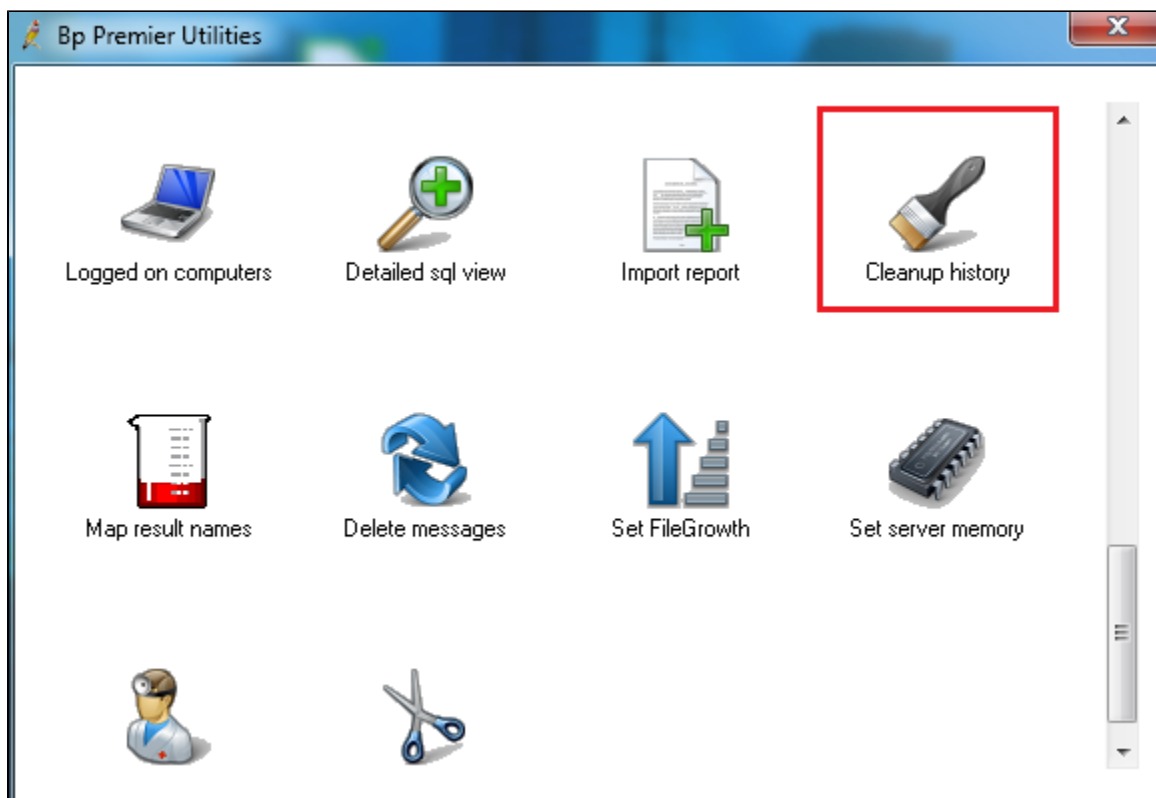
Bulk clean up of free text diagnosis - BP users

When cleaning up your data you might find that there are many entries in the 'past history' where one or more diagnosis has been entered as free text. Rather than cleaning up every single free text entry individually, this can be done in bulk by using the BP Utilities. This guide will show you how to change the same free text entry into a properly coded diagnosis.


Start by finding the BP Utilities in your Windows start menu:



Select the 'Cleanup History' icon (you might have to scroll down to see it):



This tool will show you all uncoded past history entries on the left side of the screen:

 Past History cleanup X

Uncoded Past History terms:

Chronic Kidney Disease - Stage 2

Free text

Free text entry

Gp Management Plan - Item 721

Gmp (721) & Tca (723) - Completed In S...

Health Check (8-14 Years)

Kidney Disease - Chronic - Stage 2

Tca Review 732

Team Care Arrangement

Team Care Arrangement - Coordination O...

Test Of The System

Vicar's Knee

Keyword

Condition

☐ Left

☐ Right

☐ Bilateral

☐ Acute

☐ Chronic

☐ Mild

☐ Moderate

☐ Severe

Fracture:

☐ Displaced

☐ Undisplaced

☐ Compound

☐ Comminuted

☐ Spiral

☐ Greenstick

Replace
Close

You can then select the uncoded item on the left, find the correct, coded diagnosis on the right and by clicking 'Replace' all instances of the uncoded history item will be replaced by the coded one:

Past History cleanup

X

Uncoded Past History terms:

Chronic Kidney Disease - Stage 2

Free text

Free text entry

Gp Management Plan - Item 721

Gpmp (721) & Tca (723) - Completed In S...

Health Check (8-14 Years)

Kidney Disease - Chronic - Stage 2

Tca Review 732

Team Care Arrangement

Team Care Arrangement - Coordination O...

Test Of The System

Vicar's Knee

DIABETES

Keyword

Condition

Diabetes

Diabetes clinic

Diabetes cycle of care completion

Diabetes educator referral

Diabetes Insipidus

Diabetes Insipidus, renal

Diabetes Mellitus

Diabetes Mellitus, Gestational

Diabetes Mellitus, Type 1

Diabetes Mellitus, Type 2

Diabetes Mellitus, Type 3c

Diabetes review

☐ Left

☐ Right

☐ Bilateral

☐ Acute

☐ Chronic

☒ Mild

☐ Moderate

☐ Severe

Fracture:

☐ Displaced

☐ Undisplaced

☐ Compound

☐ Comminuted

☐ Spiral

☐ Greenstick

Replace

Close