# Identify patients eligible for a Self-Collected Cervical Screening Test

Rational: Self-collected Cervical Screening Tests were introduced in January 2018 as a pathway for under screened women in Victoria through the National Cervical Screening Program.

Self-collected Cervical Screening Tests are only available to women who:

• are aged 30 and over; and

• are either overdue for a Cervical Screening Test by two years or longer, or have never been screened; and

have declined a Cervical Screening Test from a health professional.

A self-collected Cervical Screening Test is not suitable for pregnant patients, patients experiencing bleeding, pain, discharge and who have had a total hysterectomy with past history of high-grade squamous intraepithelial lesion (HSIL).

 Target: Meet the criteria for under screened or never screened

 <u>Criteria for never screened:</u>
 Women aged 30 to 74 years who have no Pap smear or Cervical Screening Test result.

 <u>Criteria for under screened:</u>
 Women aged 30 to 74 years who are two or more years overdue for screening (i.e. last Pap smear was taken four or more years ago or last Cervical Screening Test was taken seven or more years ago).

Population Extract Loaded and Extract Pane "Hidden"

Optional: filter Pane open and under the 'General' tab 'Active Patients' (3x <2 years) selected (this step can be omitted if you want to search for all patients).

General Ethnicity Conditions Medications Gender DVA	Date Range (Results) Date Range (Visits) Age	Patient Name Patient Sta	tus Providers Risk Fa	actors MBS Attendance Saved Activity	Filters Postcode  Include  Exclude
Male DVA < Any Cc	olor > V Start Age	Any	O None	Active (3x in 2yrs)	
Female non DVA	End Age	0 < 6	< 15 mths	Not Active	City/Suburb   Include   Exclude
Other Health Cover	Yrs     Mths	0 < 24	🔿 < 30 mths	Visits in last 6 mths	
Not Stated Medicare No.	] No	🔿 Date Ran	ge	>= 0 ~	(lists: comma separated, * wildcard)
	🗌 No Age	01/01/2021	r to 01/01/2021 ∨	Has Not Visited in last	Clear General
Best Practice, Live Database; Extract Date: 01/01/2	2021 3:12 AM				
Demographics Ethnicity Data Quality Data	Cleansing Allergies Smoking Alcohol	Measures Pathology Dis	ease Screening Con	norbidities Medications Diabe	tes SIP Items CKD Musculoskeletal 🔍 🕨
Population Pyramid Age Profile (RACGP)					
Select All Show Total Counts				Export	Age bracket 5 🗘 Print
Age (Years)	Demographic Bre Females = 7101, M	Backdown by Age           lales = 5017, Other =           90-94           95-99           90-94           85-89           80-84           75-79           70-74           65-69           60-64           55-59           50-54           45-49           45-29           20-24           15-19           10-14           5-9           0-4	[Population =	= 12143j d = 25	Female Male

#### Filter Steps:

You don't have to filter for gender, as the report will do that for you On the "General" tab enter the start age of 30 and end age of 74:

General Ethnicity Conditions	s Medications Date Range (Results) Date Ran DVA	nge (Visits) Patient Name Patient Stat <b>Age</b>	us Providers Risk Factors MBS Attenda	ance Saved Filters Activity	Postcode   Include   Exclude
Male Female	DVA < Any Color > ~     non DVA	Start Age 30 End Age 74	<ul> <li>Any</li> <li>None</li> <li>&lt; 6 mths</li> <li>&lt; 15 mths</li> </ul>	Active (3x in 2yrs)	City/Suburb  Include  City/Suburb
Other	Health Cover	Yrs O Mths	○ < 24 ○ < 30 mths ○ Date Range	Visits in last 6 mths $= 0 \checkmark$	(lists: comma separated, * wildcard)
		No Age	01/01/2021 v to 01/01/2021 v	Has Not Visited in last	Clear General

#### Click 'Recalculate' and 'Hide Filters'



Criteria for never screened: Identify women aged 30 to 74 years who have no Pap smear or Cervical Screening Test result.

Report Steps Select 'Screening' tab

Select 'Cervical Screening' tab

Click on the "Not Recorded" part of the graph (please show as outlined in bold on the following pie chart)



Click on the not recorded quadrant of the pie chart. Click on 'Export' or to see the list of patients selected

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К	$\langle$	1	of 123 🖒	XX	₿ 0	<u></u>		100% -	Find								
		Reider	ntify Report	[Patient Co	unt = 195	2]											4
		Filterin	ig By: Age ≥	30 and ≤ 74,	Selected:	Cerv	ical Screen	ing (Not Reco	rded)								
		ID	Surname	First Name	Known As	Sex	D.O.B (Age)	Address	City	Postcode	Phone (H/W)	Phone (M)	Medicare	Cervical Screening	Cervical Screening Date		
		8284	Surname	Firstname_3	Firstname_3	F	01/01/1976 (45)	12 John St	Suburb Town	2352	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		2152	Surname	Firstname_6	Firstname_6	F	01/01/1955 (66)	12 John St	Suburb Town	4703	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		9126	Surname	Firstname_26	Firstname_26	F	01/01/1971 (50)	12 John St	Suburb Town	3433	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		1009	Surname	Firstname_27	Firstname_27	F	01/01/1973 (48)	12 John St	Suburb Town	3804	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		5906	Surname	Firstname_30	Firstname_30	F	01/01/1989 (32)	12 John St	Suburb Town	3408	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		9197	Surname	Firstname_34	Firstname_34	F	01/01/1976 (45)	12 John St	Suburb Town	2751	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		9845	Surname	Firstname_38	Firstname_38	F	01/01/1980 (41)	12 John St	Suburb Town	5246	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
		2982	Surname	Firstname_45	Firstname_45	F	01/01/1969 (52)	12 John St	Suburb Town	4130	H:07 50505050 W:07 50509999	1234999999	12341234123 4	Not Recorded			
4																	Þ
	8	2															bar
Se	lection	Add/Withd Patient Con	raw sent											Plus	Recall Recal	ant lop I Pro	mpt

Criteria for under screened: Identify women aged 30 to 74 years who are two or more years overdue for screening (i.e. last Pap smear was taken four or more years ago or last Cervical Screening Test was taken seven or more years ago).

Report Steps Select 'Screening' tab Select 'Cervical Screening' Click on the "HPV > 5 Years or Pap >2 Years (No HPV)" part of the graph

Demographics Ethnicity Data Quality Data Cleansing	Allergies Smoking Alcohol	Measures Pathology	Disease Screening•	Comorbidities	Medications	Diabetes SIP Items	CKD Muscu	uloskeletal	CV Event Risk	CHA₂DS₂VA ← ▶
Cervical Screening Mammogram FOBT										
Cervical Screening Last Recorded										
Select All Show Percentage							Tir	meline	Export	Print
	Female Cervica	l Screening Sta	atus (Ages 25	– 74) [Po	pulation	= 4093]				
22 (Opted Out/No Longer Requires Screening) 289 (Ineligible) 1952 (Not Recorded)				651 (HPV > 5 )	Years or Pap >	79 (HPV ≤ 5 Years) 2 Years (No HPV))		HPV ≤ 5 Y. Pap ≤ 2 Ye HPV > 5 Y Not Recor Ineligible Opted Out	ears (No HPV) e <mark>ars or Pap &gt;</mark> ded t/No Longer R	2 Years (No HPV)

Click on 'Export' to see the list of patients selected

Patient Rei	identificatio	n												-		
$\triangleleft$	1	of 41 🖒	XX	80	- (	j B-	100% -	Find								
	<b>Reiden</b> Filtering	<b>tify Report</b> g By: Age ≥	<b>[Patient Co</b> 30 and ≤ 74	unt = 651] Selected:	Cerv	ical Screen	ing (HPV > 5	Years or Pap	> 2 Years	(No HPV))						
	ID	Surname	First Name	Known As	Sex	D.O.B (Age)	Address	City	Postcode	Phone (H/W)	Phone (M)	Medicare	Cervical Screening	Cervical Screening Date		
	1498	Surname	Firstname_46	Firstname_46	F	01/01/1965 (56)	12 John St	Suburb Town	4183	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	29/03/2017		
	4807	Surname	Firstname_52	Firstname_52	F	01/01/1984 (37)	12 John St	Suburb Town	4430	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	05/09/2012		
	2728	Surname	Firstname_11 4	Firstname_11 4	F	01/01/1947 (74)	12 John St	Suburb Town	2759	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	09/07/2015		
	6307	Surname	Firstname_12 3	Firstname_12 3	F	01/01/1972 (49)	12 John St	Suburb Town	4055	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	28/04/2017		
	8031	Surname	Firstname_14 9	Firstname_14 9	F	01/01/1983 (38)	12 John St	Suburb Town	5523	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	26/04/2017		
	169	Surname	Firstname_20 1	Firstname_20 1	F	01/01/1960 (61)	12 John St	Suburb Town	5953	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	16/11/2012		
	5496	Surname	Firstname_20 6	Firstname_20 6	F	01/01/1984 (37)	12 John St	Suburb Town	2981	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	28/01/2015		
	10670	Surname	Firstname_22 5	Firstname_22 5	F	01/01/1965 (56)	12 John St	Suburb Town	5472	H:07 50505050 W:07 50509999	1234999999	12341234123 4	PAP	16/10/2009		
	2+													<b>_</b> a	D	00
ine	Add/Withdr	aw										C	io Share	SMS Voicer	nail To	op

### To Export Patient List to Microsoft Excel:

Click on "Excel"

Click on the "Export Icon" at the top of the Patient Reidentification window.

Choose a file name and a location to save to (eg. Create a folder C:/ClinicalAudit/CAT Patient FollowUp) Click "Save"

The steps above will produce a list of patients with contact details in MS Excel which can then be used to: Go back through the individual patient records in the GP Clinical Desktop System (CDS) and update known records Phone patients to update their record and get their permission to call the National Cancer Screening Register (NCSR) Produce a mail merge to recall patients for follow up

#### Create a prompt to display in Topbar

Remember you need to be in the CAT4 Daily View to be able to create prompts. Other pre-requisites are: ጠ

- Topbar is installed
- CAT4 is linked to Topbar via Edit/Preferences/Topbar check here for details: Linking CAT to Topbar

To start click on the 'Daily View' icon on the top of your CAT4 screen:



Once you have applied the filter(s) and displayed the patients of interest as described above, you can create a prompt that will be shown to all clinicians using Topbar if a patient meeting the prompt criteria is opened in their clinical system. The full guide is available at CAT PLUS PROMPTS and a short guide on how to create prompts in CAT4 can be found at Creating a Prompt in CAT4

To start you have to use the drop-down menu at the bottom of the patient details report and select "Prompt at Consult - Topbar" then click on "Go" to give the new prompt a name.



The name you enter is the prompt text displayed in Topbar, so choose a simple but clear name that tells the clinician seeing the prompt what should be done.

Patient	Reidentification		page. Not that	-	-		
<mark>I                                    </mark>	1 of 3 <b>b</b> <b>ify Report [patio</b> By: Conditions (D	= 🛞 🍪 ent count = 10 Diabetes - Yes)	🖨 🔲 🛍 3] , Last Results	<b>⊶.</b>   <= 12	2 mths, Sele	ected: F	Topbar Prompt
:	<del>;</del> ;	¢	¢	\$	\$		Filterer
ID	Surname	First Name	Known As	Sex	D.O.B	Addre	category (Diabetes): Yes
2623	Surname	Firstname_58	Firstname_58	м	01/02/1979	12 Jog	Last Results <= 12 mths
3891	Surname	Firstname_59	Firstname_59	м	01/02/1970	12 Jog	
							Charts: HBA1c Status in % : No HBA1c Recorded
6993	Surname	Firstname_264	Firstname_26 4	F	01/02/1974	12 Joh	
•							
							OK Cancel
		нсн	9				
Refine Selection	Add/Withdraw Patient Consent	HCH Enrolment	SMS Reca	all	Voicemail Recall	Topbar Prompt	
Selection	n Patient Consent	Enrolment	Reca	ill	Recall	Prompt	

# Optional: Use Recall CAT SMS and voice messages for patient recall

Full details are here: Recall CAT

After you have applied one or more filters and/or cross tabulations and have selected the group of patients of interest, you will see the choices for SMS Recall and other options at the bottom of the patient re-identification report. This can be applied to all of our CAT Recipes or any custom search you want to perform.

## CAT Starting Point:

The Patient Reidentification window displays your list of filtered patients

I P	atient Rei	dentification										- 🗆	×
И	$\triangleleft$	1 of 13		00	100%	- Find							
	Poidon	tify Papart	instight count - 1001										
1	iltering	g By: Active F	Patient, Conditions (Diabetes - Ye	s), Last Resul	ts <= 12 m	nths, Select	ed: HbA1c	% (mmol/n	nol) (Not re	corded , No	ot recorde	ed)	
I	D	Surname	First Name Known As Sex	D.O.B (Age)	Address	City	Postcode	Phone (H/W)	Phone (M)	Medicare	IHI	HbA1c (mmol/ )	% mol
6	906	Surname	Firstname_259 Firstname_259 M	01/06/1969 1 (51)	12 Jogger St	Suburb Town	5242	H:07 50505050 W:07 50509999	1234999999	12341234123 4		Last on 31/05/20	19
1	1275	Surname	Firstname_299 Firstname_299 F	01/06/1961 1 (59)	12 John St	Suburb Town	4117	H:07 50505050 W:07 50509999	1234999999	12341234123 4		Last on 28/05/20	19
4	232	Surname	Firstname_400 Firstname_400 F	01/06/1928 1 (92)	12 John St	Suburb Town	5621	H:07 50505050 W:07 50509999	1234999999	12341234123 4		Last on 06/07/20	17
1	1578	Surname	Firstname_444 Firstname_444 F	01/06/1946 1 (74)	12 John St	Suburb Town	5667	H:07 50505050 W:07 50509999	1234999999	12341234123 4		Last on 13/12/20	18
1	0999	Surname	Firstname_491 Firstname_491 F	01/06/1965 1	2 John St	Suburb Town	2817	H:07	1234999999	12341234123		Not recor	ded
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R Se	efine ection	Add/Withdraw Patient Consent								Go Share Plus	SMS V Recall	oicemail Recall	Topbar Prompt

#### **Customising Steps**

You can refine the selection manually by clicking the 'Refine Selection' button.

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Refine Selection	Add/Withdraw Patient Consent		GoShare Plus	SMS Recall	Voicemail Recall	Topbar Prompt

If you click on "SMS Recall", the "SMS Recall" window will be displayed with the name of your clinic. Enter a message that relates to the purpose of the notification. There are a number of options under the inclusion criteria:

- · Patients who have opted out of receiving SMS from your clinic are removed by default
- Linking your online booking system to the SMS recall
  Include the opt-out message in the SMS for patient to "STOP" receiving SMS notifications sent through CAT4

Clicking on "Send" will send the message to all patients with a valid mobile phone number in their record. A confirmation message will prompt you with the number of messages to be sent and the required credits. Click yes to send the SMS recall.

Torrest Part (and over Danies	
SMS Recall	
SMS Text:	
From Pen CS Pty ltd: test message	
Click here to book appointment http://www.pencs	.com.au/support/
To opt-out reply STOP	
Characters Remaining: 39	
Inclusion Criteria:	
Filtering By: None Selected: Disease (Diabetes Type II)	
Se	end Cancel
Remove patients who have opted out to receive SMS from your clinical	Credits Required: 1
📝 Include Online Appointment Book Link	Credits Available: 2547
Include opt-out message at the end of the SMS message	Auto Top-Up Enabled

After sending a SMS or Voice Message you will see a message like this one (for SMS)



SMS Recall Completed	
1 SMS pending. May cost a maximum of 1 credits. For full report go to Prompts (Prompt History).	∎: n t
ОК	

For full details on the prompt history, click on 'Prompts' and select 'SMS and Voicemail'



Recall CAT - Message History: http://help.pencs.com.au/display/CG/Recall+CAT+-+Message+History