

MD3 Data Collection by Prefix in Record Number

This functionality has been developed for use by services that are using one database for a number of locations (or programs) and require a method of extracting data for those separate locations. It requires an update be made to the 'Patient Record No.' field. Due to the requirement of updating every Patient Record to record location, not all services will be able to make use of this improvement.

- 1.To extract data from MD3 based on location, patient records must have a prefix entered within 'Patient Record No.' field.
- 2.This prefix is then entered in the Location List field on the Medical Director 3 Preferences Screen in CAT4 – multiple prefixes may be entered, concatenated prefixes may be entered.

The screenshot shows the 'Clinical Audit Preferences' window with the 'Medical Director 3' tab selected. The window contains various configuration fields for data collection. The 'Program Location List' field, which is used for entering prefixes, is highlighted with a red rectangular box. Below this field is a note explaining its use.

Field	Value
Local AZdex Directory	C:\Program Files (x86)\Health Communication Network\Med
Database Configuration	MD Live Data
Database Server (optional override)	
Database Server Note	If you change the server you will need to restart CAT to refresh the Location List.
Document Server	C:\ManageEzy\
Document Library	HCN
Billing Software	Pracsoft 3
Medflex/Medilink/The Practice Note	If you are using Medical Director 3 and Medflex, Medilink or The Practice, please check the relevant tab to ensure the 'Application Directory' Setting is correct.
Extract Archived and Deceased Patients	No
Practice Location List (comma separated) (Enter ALL for a single extract, IND for an extract per Pracsoft location)	
Program Location List (comma separated) Prefix entered in patient record no (Enter ALL for a single extract)	

OK Cancel

- 3.The locations for collection are confirmed via the Locations Selection box.

Note: The CAT scheduler will bypass the confirmation screen.

4.Data is then extracted, with separate extracts created for each location.

To enter a location or program prefix in MD3, add your prefix to the Record No. field in the patient record.

The screenshot shows the 'Patient Details' window in MD3. The 'Record No.' field is highlighted with a red box and contains the value 'CTG345645'. The form includes various tabs and fields for patient information.

Patient Details

Pt. Details | Allergies/Adverse Reactions/Warnings | Family/Social Hx | Notes | Smoking | Alcohol | Personal Details

Title: ☐ Single Name ☐ Head of Family

First Name: Melissa

Middle Name:

Surname: Andrews

Known as: Melissa

Date of Birth: 19/01/1983 Gender: Female ☐ Transgender

ATSI:

☐ Registered for CTG Co-Payment relief

Ethnicity: Asian

Contact Details

☐ Residential ☒ Postal Preferred Mailing Address ☒ Residential ☐ Postal

Address: 5 Jefferson St

City/Suburb: Parkville Postcode: 3156

Default phone number to be displayed

☒ Home ☐ Work ☐ Mobile

Phone: 88888888

E-mail:

Preferred Contact: ☐ Do not send SMS

☐ Medicare No: 6500 22522 1 1

☐ Medicare Expiry:

☐ Pension No:

☐ DVA No:

☐ Safety Net No:

☐ Record No: CTG345645

☐ IHI No:

☐ IHI Record Status:

☐ IHI No Status:

☐ Pension Status

☒ None

☐ Pension/HCC

☐ Full DVA

☐ Limited DVA

☐ This patient has withdrawn consent to upload clinical documents to MyHealthRecord (except for prescription records)

☐ Update address for all family members

☒ Auto-capitalise names

In the screenshot the location code CTG is entered.



Please note that when you choose a collection using the record number prefix only those patients with a record number prefix will be extracted. If you want to remove patients from your extract, just don't give them a prefix. If you want to split your data you will have to give all patients a prefix.