

Changing Extract Details

Access the Imported Extracts window as detailed above. Once at least one practice has been selected by using the tick box in the 'Sel' column, the following options to change an extract are available:

- Request to change month - you can change the month of the extract but only by one month earlier/later
- Request to include extract - this adds it back into PAT reports if for any reason the data should be included again.
- Request to exclude extract - can be used if an extract should no longer be used; i.e. if a practice has closed down, there are issues with the extract file such as invalid data or legal issues. It acts similar to a delete function, but without physically deleting anything.
- Request to exclude and delete extract - will exclude and delete the data from the PAT CAT database. The raw data from the uploaded extract will still be in your upload folder.

Follow the steps below to use these functions:

1. Select all Extracts you wish to Include or Exclude via the **Sel** tick box. Multiple extracts may be selected.

Import

New ExtractsImported ExtractsRequest QueueRequest History

Download All

Please select extracts to Include and/or Exclude. Including and/or Excluding extracts will be put into the "Request Queue". Status will be updated once the request has been processed. Please see "Request Queue" before including and/or excluding extract to avoid duplicate requests.
Note: Data is altered when extracts are being included and/or excluded, as a result, graphs and/or reports may not be accurate while extracts are being included and/or excluded.

Practice Filter: -- No Filter --Reset

12

Sel	Practice ID	Practice	Extract Date	Import Date	Filename	Status
<input checked="" type="checkbox"/>	Manfred Practice	Manfred Practice	01 March 2018 04:04 AM	12 March 2019 04:13 PM	MedicalMicrodata-DEIDENTIFIED_DEMO-201903010304-10324-v1_25-data.xml	Included
<input type="checkbox"/>	Manfred Training	Manfred Training Practice	01 January 2019 04:03 AM	12 March 2019 04:07 PM	MedicalMicrodata-DEIDENTIFIED_DEMO-201901010303-9427-v1_24-data.xml	Included
<input type="checkbox"/>	Manfred Training	Manfred Training Practice	01 July 2018 02:20 AM	12 March 2019 04:02 PM	MedicalMicrodata-DEIDENTIFIED_IND_DEMO-201807010220-7322-v1_24-data.xml	Included
<input type="checkbox"/>	Matthias QA Clinic	Matthias QA Clinic	01 November 2017 04:03 AM	12 March 2019 01:41 PM	MedicalMicrodata-DEIDENTIFIED_DEMO-201711010303-8575-v1_23-data.xml	Included
<input type="checkbox"/>	Matthias QA Clinic	Matthias QA Clinic	01 April 2018 03:03 AM	12 March 2019 01:34 PM	MedicalMicrodata-DEIDENTIFIED_DEMO-201804010303-9427-v1_24-data.xml	Included
<input type="checkbox"/>	Matthias QA Clinic	Matthias QA Clinic	01 February 2019 04:04 AM	28 February 2019 10:15 AM	MedicalMicrodata-DEIDENTIFIED_DEMO-201902010304-10324-v1_25-data.xml	Included

Request to Change Month

+ Request to Include Extract(s)

Request to Exclude Extract(s)

Request to Exclude & Delete Extract(s)

Close

1. Click on the respective button as appropriate.