

# Using Topbar Prompts in Recipes

## Optional: Create a prompt to display in Topbar

!

Remember you need to be in the CAT4 Daily View to be able to create prompts. Other pre-requisites are:

- Topbar is installed
- CAT4 is linked to Topbar via Edit/Preferences/Topbar - check here for details: [Linking CAT to Topbar](#)

To start click on the 'Daily View' icon on the top of your CAT4 screen:



Once you have applied the filter(s) and displayed the patients of interest as described above, you can create a prompt that will be shown to all clinicians using Topbar if a patient meeting the prompt criteria is opened in their clinical system. The full guide is available at [CAT PLUS PROMPTS](#) and a short guide on how to create prompts in CAT4 can be found at [Creating a Prompt in CAT4](#)

To start you have to use the drop-down menu at the bottom of the patient details report and select "Prompt at Consult - Topbar" then click on "Go" to give the new prompt a name.



The name you enter is the prompt text displayed in Topbar, so choose a simple but clear name that tells the clinician seeing the prompt what should be done.

Patient Reidentification

1 of 3

Reidentify Report [patient count = 103]

Filtering By: Conditions (Diabetes - Yes), Last Results <= 12 mths, Selected: H

ID	Surname	First Name	Known As	Sex	D.O.B	Address
2623	Surname	Firstname_58	Firstname_58	M	01/02/1979	12 Jog
3891	Surname	Firstname_59	Firstname_59	M	01/02/1970	12 Jog
6993	Surname	Firstname_264	Firstname_264	F	01/02/1974	12 Joh

Topbar Prompt

Name:

message to clinician goes here

Filters:

category (Diabetes): Yes  
Last Results <= 12 mths

Charts:

HBA1c Status in % : No HBA1c Recorded

OK

Cancel

Refine Selection

Add/Withdraw Patient Consent

HCH Enrolment

SMS Recall

Voicemail Recall

Topbar Prompt